



# KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

June 15, 2010

To whom it may concern,

In late January of 2010 Mrs. Addie L. Graaff stopped in at Community Development Services to inquire about her ability to partition off a portion of her property. At that time, I told her that this would be possible, but mistakenly told her to proceed with a parcel segregation application. Mrs. Graaff completed and submitted her application and paid the \$760.00 application processing fee. During the review and processing of the application, I realized that while the parcel could still be subdivided, due to the size and nature of the proposal, it would have to be accomplished via the short plat process not through parcel segregation. I subsequently contacted her informing her of my mistake and suggested that she pursue her request via a short plat application, and that we would credit the fees paid to this point toward that application. For justifiable personal reasons, Mrs. Graff elected ***not*** to pursue that avenue, and requested the return of her application fee for the segregation. After consultation with interim Community Development Services Director Kirk Holmes, it was agreed that because the mistake was mine and mine alone, a refund would be appropriate. Please feel free to contact me should have any additional questions or requirements regarding this application.

Jeffrey A. Watson  
Staff Planner

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Community Planning • Building Inspection • Plan Review • Administration • Permit Services • Code Enforcement • Fire Investigation

JUNE 15, 2010

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